



Immersive Online Career Training

World Education

Academic Catalog 2020-2021
Worldeducation.net



ABOUT US

Whether you're looking to get ahead in your career, change careers, enter the job market for the first time, or looking to complete your Continuing Education (CE) hours- World Education has got you covered!

World Education partners with accredited colleges and universities all across the U.S. These partnerships allow schools to offer our online library to their students, while issuing certificates of completion backed by their name.

Established in 2014, World Education partners with these colleges and universities to provide students the best possible online class experience. Students have the ability to train for a rewarding and in-demand career around their busy schedules, without needing to attend a physical campus.

Many of our courses include certification exam vouchers, and all students are offered career services after completion to help them find a career they love!

Our staff is trained to help students with all of the paperwork and red tape to qualify for grants such as MyCAA, Vocational Rehabilitation, and other Workforce grants, giving students the ability to train for their career with little or nothing out of pocket!

We believe in creating a positive learning journey for students by providing superior service, comprehensive content, and expert coaching in a format that is available and affordable to all students. We accomplish our purpose when our students complete their program ready to meet the expectations and challenges of their industry and are equipped to find employment.

With a compelling and engaging eLearning curriculum, World Education offers students a personalized learning experience. We understand the unique challenges today's learners face, and our team of experts work collaboratively to evaluate, design, and deliver custom solutions that focus on comprehension and engagement. Our instructional design team is seasoned in not only eLearning theories and cognitive principles, but the latest in technology resulting in superior design and delivery.

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PARTNERSHIPS

The career training market is underserved. Organizations who are in a position to make a positive impact on this underserved market shouldn't have to do it alone.

World Education forms partnerships with organizations who are looking to help close the skills gap and our greatest achievements have stemmed from strategic alliances focused on creating meaningful outcomes for students.

Our wide array of products and services are available to jumpstart, accelerate, or enhance what is already working well for you. If you share our entrepreneurial spirit, penchant for exceptional customer service, and desire to make a difference... we are eager to explore the possibilities with you!

World Education offers a partnership model with colleges and universities that allows institutions to expand offerings, increase reach, and drive revenue.



Unlike other providers, World Education does not offer courses direct to the public. Our success as a company is mutually dependent on the success of our partners. We provide further value and tools to our partners by assisting with outreach, demystifying potential funding sources, and forging a path to employment for the students.

As learners enroll in their courses, it creates a revenue generating opportunity for the school. There's no upfront cost to working with

World Education and our service focused approach allows minimal administrative overhead to efficiently manage the program.

Our target audiences can be very diverse, such as: aspiring professionals, unemployed, injured workers, teachers, and the military community.

If you are a growth-oriented college or university with a similar passion for helping those with educational needs reach their full potential, we are standing by ready to assist!

Become a Partner today! World Education has over 1,000 courses in our product library that can be aligned to any type of business training.

The student experience is customizable, so World Education is able to personalize landing pages and any other learner environments for your company.

If you are ready to invest in one of your greatest assets, your employees, World Education is available to help.

BUSINESS AND PROFESSIONAL

NOT APPEARED
EVERY MONTH

RUNNING
FIGHTS

REPORTS
PREPARING

CONCLUDING
THE FELLOWSHIP

FOLLOW-UP
AFTER THE
FELLOWSHIP IS
OVER

FUTURE
OPPORTUNITIES

ATTENDANCE
DEPENDENT

THE REPORT
WRITING IS
IF YOU NOT
ACADEMIC

I SPENT MORE
TIME NEGOTIATING
THAN
BEING PRODUCTIVE

I NEVER
KNEW IT
WAS OVER
NO COMPLETION
DATE
BETTY

THE NETWORK
WAS GREAT.
CoM.

I STARTED
WORKING
IN A PLACE

MARKETING
MAJOR PART

COLLATING
AT THE END
WAS HARD
DISTILLING
FRAMING

LOT HELP
TO "GOVERNMENT
IFY"
REPORT

I DON'T
WANT LACK
OF COMMUNITY
IN THE TEAM
BECAUSE OF
DIFFERENCES

TICKETING
IS AN ISSUE
HERE MEANS
PEOPLE DON'T
COME

I WOULD
HAVE MADE
IT PRACTICAL
IF IT WAS
FOR EVERYONE

Professional
Strengths
were gained
g. title of
fellow

THE EXPOSE
ADDS VALUE
TO MY
BRAND

Flexibility
of Proj
was beneficial
*Driven by how
you shape it

Operational and Strategy Principles for Business Owners and Managers

This course explores the fundamental concepts and theories practitioners will need to successfully guide operations in manufacturing and service organizations. Modules in this self-paced course introduce key foundational material, describe the interplay of supply chains and demand management, and explain the role that processes and process management play in robust operations. Specific tools, techniques, and methodologies (including Lean, total quality management, and Six Sigma) are presented to show their applicability to operational strategies.

Support Center Analyst

This on-demand Support Center Analyst Certification Training course provides frontline agents the communication and technical skills and knowledge they need to deliver effective and efficient, high-quality customer service. Included real-world simulations and assessments ensure that once you complete this course, you will provide better service to your customers.

Logistics, Supply Chain and Purchasing Management

This assessment-rich supply chain management program is specifically designed for people who have zero experience in supplychain management. Therefore, this course will help you acquire the necessary skills and knowledge to secure entry-level positions in supply chain and purchasing management.

Accounting and Bookkeeping Studies

This online accounting and bookkeeping course is designed specifically for people who have zero experience in this field, or for those who wish to improve their knowledge of accounting and bookkeeping.

Six Sigma Green Belt Prep Course and Exam

The Six Sigma Green Belt Prep program is specifically designed for adult learners who want to take the Six Sigma Green Belt exam. This extensive training program not only gives you knowledge of the concepts but also highlights techniques, tools, and strategies that you can use. With the Six Sigma Green Belt certification, you can apply your learned skills in improvement activities at various companies.

Management and Leadership Studies

Owning your own business or managing a business provides many unique opportunities and is a satisfying career path. Our management and leadership studies program will give students the necessary skills and knowledge to be successful in any management role as well as successfully starting and operating their own business. The nine modules in this program will cover leadership and persuasion, management operations, problem-solving, disciplines, negotiations, development and change, decision making skills, assertiveness, interpersonal communication, and the best practices for a successful business. Successful completion of this program will open the doors into business and management and allow students to pursue a variety of successful career paths.

Pay Per Click Marketing

Pay per click (PPC) marketing is a highly specialized area of search engine marketing that allows businesses to promote their Web sites by paying for exposure in the paid ads results of major search engines, including Google, Yahoo! and Bing. Pay per click ads are delivered in response to keyword searches and appear under the heading "sponsored results" or "featured listings" for relevant search queries.

Search Engine Marketing Manager

This Search Engine Marketing Manager program is designed to address the skyrocketing need for qualified search engine marketing professionals in this challenging and rewarding field. Search engine marketing has become a primary marketing tool to connect with the millions of people who use search engines like Google, Yahoo! and Bing to locate products and services of every type. Search engine marketing encompasses a wide variety of techniques and as a certified search engine marketer; you'll be responsible for selecting the ones which best suit your client's needs and budgets. This program will teach students step-by-step how to optimize a web site in order to attain higher rankings on the world's most popular search engines for specific keywords and phrases.

Project Management

Our online project management course is ideal for anyone seeking to enhance their skills and increase their knowledge of fundamental project management principles and practices.

Advanced Human Resource Management with PHR Exam Prep

Human Resource professionals handle the hiring and staffing of businesses, they institute employee compensation and benefits, and they help define the work processes within a company.. Human resource managers are the intermediaries between top executives and the rest of the company. A human resources department oversees every process that involves people, and people are the most valuable resource in any company. The importance that companies place on human resources is reflected in the salaries offered. The median income for a human resources professional in 2015 was \$104,400 per year. The job growth in this field is at 9% per year, which is a fast rate of growth.



Especialista en Recursos Humanos

Las personas capacitadas en el campo de Recursos Humanos están calificadas para prosperar en una amplia gama de puestos de trabajo. Los especialistas en recursos humanos pueden seguir una variedad de carreras como gerente, ejecutivo y consultor. Los especialistas en recursos humanos están calificados para manejar tareas tales como gestión de empleados, comunicaciones y disputas y capacitación de empleados.

Especialista en Comunicación

Este programa está diseñado para ayudar a los estudiantes a convertirse en comunicadores más efectivos y persuasivos y le da un gran énfasis a las habilidades escritas y verbales que necesitan para tener éxito en los negocios. El programa se enfoca en una variedad de temas que incluyen escritura, gramática y aplicaciones prácticas para aquellos tales como cómo escribir piezas interesantes, informativas y persuasivas que agreguen valor a cualquier negocio. Además de escribir, hablar en público es una forma valiosa de comunicación, constantemente útil en formas tales como hablar con un colega, compañero de trabajo, supervisor o empleador, cliente o vendedor. Qué tan bien hable refleja su profesionalismo y competencia, y puede ayudar efectivamente a construir su influencia personal, así como la de toda su organización. Incluimos la evaluación de varios estilos de negociación y estrategias para los entornos empresariales más comunes, y ayuda a los estudiantes a desarrollar las habilidades de negociación fundamentales que necesitarán en una variedad de contextos profesionales.

Liderazgo

Qué es el liderazgo y por qué es importante? Cómo fomenta un líder el cambio sin provocar una resistencia temerosa? Cuáles son los elementos clave para liderar un equipo efectivo? Cuál es el papel del carisma en el liderazgo? Cómo puede un líder lograr el equilibrio trabajo-vida? Este conjunto de cursos aborda todas estas preguntas y muchas más.

Servicio Al Cliente y Profesional de Ventas

En nuestro programa de Servicio al Cliente, los estudiantes aprenderán cómo llegar al corazón del servicio al cliente; Un logro desafiante pero no imposible. Los clientes esperan un servicio de calidad y, a cambio, brindarán lealtad. Las empresas de hoy entienden que la lealtad del servicio al cliente contribuye al éxito y al crecimiento de un negocio. Es por eso que es importante entender la importancia de aprender, desarrollar y mejorar las habilidades necesarias para comunicarse de manera efectiva en una mansión profesional con los clientes. En este programa, exploraremos la interacción con los clientes y cómo comunicarnos efectivamente con ellos. Discutiremos cómo controlar los conflictos, el estrés y el tiempo en un entorno de servicio al cliente. Por último, describiremos la prestación de servicio al cliente en diferentes formatos, incluso en persona y por teléfono. Con este programa, obtendrá las habilidades necesarias para trabajar en cualquier puesto de servicio al cliente.

Profesional de Gestión Empresarial

Liderar un equipo de colegas o administrar su propio personal requiere un conjunto de habilidades de liderazgo que a menudo son pocas y distantes en la cultura empresarial actual. Comprender las personalidades que trabajan para usted y con usted, al tiempo que maniobra para aprovechar al máximo los diferentes conjuntos de habilidades y personalidades de su personal, es esencial para un liderazgo efectivo y una gestión productiva.





CULINARY AND HOSPITALITY

Certified Cannabis Edibles Professional

Are you looking to combine your creativity in the kitchen with an exciting new career in the cannabis profession? The three modules in this Cooking & Edibles course will prepare you to become a Certified Cannabis Edibles Professional (CCEP).

Dining Room & Banquet Management

This Dining Room & Banquet Management course is ideal for a student that wants to move into hospitality management. Its emphasis is on the service aspects of a business that will distinguish an outstanding dining experience. The course includes the history of dining room and banquet service, the proper techniques of service, sanitation requirements, and important merchandising concepts. In addition, information about reservations, priority seating, and reservations systems is also included.

Hospitality Sales and Marketing

In today's competitive hospitality market, understanding sales and marketing is essential to succeed in the hospitality business. Our Hospitality Sales and Marketing course dives into specific market segments, such as travel, food service, lodging and events. The content draws upon practical experiences and new trends related to customer relationship management, advertising, social media and technology. This course explores customer motives and how sales professionals can tailor their approach to the buyer's perception of value.



Certified Catering Professional

Our Certified Catering Professional program will take you through all the steps involved in operating a successful catering business. From planning an event step-by-step, to developing a full menu, to managing your clients and employees, this program offers solutions and considerations for all types of related issues that may arise. Learn the skills and techniques you need to build and grow a successful catering business today! The two part professional cooking section of this program will explore the cooking principles you need to begin your career in the exciting culinary industry. This program explores professional techniques and methods for creating hundreds of recipes both traditional and contemporary. Each year millions of Americans get sick, hundreds of thousands are hospitalized, and several thousand die from tainted food served in restaurants or prepared at home. This is unfortunate because most food borne illnesses are caused when food is not handled properly. Regardless if workers are in a full-service eating establishment, working a street corner deli cart, cooking for everyone at the annual company picnic, or simply bringing in a dish for the monthly office pot-luck, it is crucial that they know and follow the generally practiced food safety techniques set by local, State, and Federal agencies. This program will teach you the steps necessary for setting up and running your own home-based catering business. From writing a successful business plan to marketing your new business and tips for deciding on a menu- this program has it all.

Professional Cooking & Catering

This professional cooking and catering course is designed for anyone who wants to learn how to cook on a professional level and how to start a catering business. With the right kind of knowledge and skills, you can make a successful career in doing what you love.

Hospitality Operations and Management

This program provides a detailed description of the many facets of the Hospitality and Tourism sector, including tours and travel, hotels, restaurants, culinary, casino operations, cruises, and the recreation and leisure industries. Personal profiles of industry leaders highlight the wide range of career opportunities available in the field. This course discusses the Hospitality and Tourism industry's evolution toward increased internationalization and integration. Industry vignettes offer a behind-the-scenes view of real-life job tasks and career success stories. Each module of this course features practical case study scenarios, including business and social attitude comparatives, advertising and marketing messaging, financial modeling, and competitive analysis formulation. Real and hypothetical hotels, restaurants, and other business types found in the hospitality industry are included as case studies giving the opportunity for reflection on hospitality concepts and principles. The "Ethics in Business" segments encourage students to analyze ethical issues associated with each topic. Drawing from the insights of leading sales executives, Hospitality Sales covers the changing hospitality sales profession, including the three emerging selling roles and when to use them.

Travel Agent Training

The travel and tourism industry is a \$4 trillion industry and growing. Our Travel Agent Training Program teaches students the skills they need to know to start a career in this exciting and rewarding field.





A person wearing a white lab coat and green nitrile gloves is using a pipette to transfer liquid into a multi-well plate. The plate is green and has several wells filled with liquid. The background is a laboratory setting with a white lab bench and various pieces of equipment. The text "HEALTHCARE AND FITNESS" is overlaid in white, bold, sans-serif font.

HEALTHCARE AND FITNESS

Certified Clinical Medical Assistant OB/GYN Specialist

This course is designed specifically for aspiring healthcare professionals who want to make a successful career in women's reproductive health. Thus, our goal is to train you to become a certified OB/GYN medical assistant. To help you become a health care professional in the healthcare industry, we'll teach you 3 vital healthcare skill sets.

Emergency Medical Technician

This course is designed to prepare the EMT student to work effectively in the chain of a health care team. The course provides didactic knowledge so that the student may efficiently and effectively provide emergency medical care at the basic life support level with an ambulance service or other specialized agency or department. Students learn to recognize the nature and seriousness of a scene and emergency victim(s), assess extent of injuries or illness, administer appropriate emergency medical care based on assessment, move or position the patient to minimize further injury or discomfort, and transport the patient to the appropriate medical facility. Students additionally learn the philosophies and systems of emergency medical services as well as effective strategies for communicating with patients, bystanders, families of victims, and other healthcare and rescue personnel.

Phlebotomy Technician

This course is specifically created for people who don't have experience with phlebotomy or the healthcare industry in general. It will teach you how to comfort patients when drawing their blood and much more. Therefore, this program is an excellent option for healthcare professionals to improve their skills as well.

Certified Clinical Medical Assistant Associate

Whether you are a healthcare professional that's looking to become a certified clinical medical assistant or you simply want to prepare for the national certification exam, this program will help you achieve your goals.

Certified EKG Technician

This certified EKG technician program is designed for people who want to pursue a successful career as an EKG technician in the growing healthcare industry. You don't need to have any previous experience in the healthcare industry to enroll in this course.

Certified Medical Biller and Coder

As the ones responsible for the proper processing of patient data (including recording insurance information and diagnoses, and collecting payment from providers), people with Medical Biller and Coder training are some of the most crucial members of any healthcare organization. This highly specialized and valuable position is the fastest growing career field in the healthcare industry, according to the U.S. Bureau of Labor Statistics, and is therefore achieving professional certification as a Medical Biller and Coder can be a valuable step towards achieving a successful and flourishing medical career.

Certified Pharmacy Technician

This interactive and multimedia-rich course is designed for people who don't have any experience in the healthcare industry. With that said, it can also be an excellent opportunity for existing professionals to increase their knowledge on the subject.

Home Health Aide with Medical Terminology

A Home Health Aide (HHA) may also be known as a Home Caregiver or Residential Assistant (RA). An HHA provides basic, personal care and health-related services to a variety of individuals (patients) who require more assistance than family and/or friends are able to provide. HHAs are part of a category of occupations that is commonly referred to as “direct care workers.” The services/care that a Home Health Aide provides depends upon their specialty area. If you’ve ever thought about becoming a home health aide, our in-depth curriculum could help you learn important fundamental, practical skills involved in a career as a home health aide. For each patient, an HHA is responsible for recording services performed, as well as the patient’s condition and progress. They also record and report any changes in a patient’s condition to the case manager or supervisor and also discuss observations with them. Quickly master the basics of medical terminology and begin speaking and writing terms almost immediately! This course omits time-consuming, nonessential information and helps you build a working medical vocabulary of the most frequently encountered suffixes, prefixes, and word roots. Medical terms are introduced in the context of human anatomy and physiology to help you understand exactly what they mean, and case studies, vignettes, and activities demonstrate how medical terms are used in practice. With all this plus medical animations, word games, and flash cards on the companion website, you’ll be amazed at how easily medical terminology becomes part of your vocabulary.

Certified Professional Medical Coder

This course is created for healthcare professionals that are searching for medical coding certification online. The course is designed to be user-friendly so that users can access it even if they’re not good at using computers.

Certified Physical Therapy Aide

This assessment-rich program is designed for those of you who’ve been looking for physical therapy assistant programs online. Through this course, you can become a certified physical therapy aide and perform duties like keeping the treatment area organized and clean. You’ll also be performing clerical duties, helping patients in wheelchairs, ordering supplies, and a lot more.



Asistente Médico Clínico: Especialización en Cuidados de Emergencia

En la creciente industria de la salud, los asistentes médicos clínicos calificados son algunos de los empleados más buscados. Los asistentes capacitados en la práctica de Cuidados de emergencia en particular son muy deseados debido a su experiencia en el trabajo con mujeres en las distintas etapas de los embarazos. Cualquier persona que se convierta en un asistente médico Cuidados de emergencia altamente capacitado tiene una clara ventaja en el competitivo mercado laboral de atención médica, y está lista para prosperar en una variedad de entornos de atención médica, como consultorios y clínicas de Pediatría, hospitales e instalaciones ambulatorias / ambulatorias.

Asistente Médico Clínico: Especialización en Obstetricia y Ginecología

En la creciente industria de la salud, los asistentes médicos clínicos calificados son algunos de los empleados más buscados. Los asistentes capacitados en la práctica de obstetricia / ginecología en particular son muy deseados debido a su experiencia en el trabajo con mujeres en las distintas etapas de los embarazos. Cualquier persona que se convierta en un asistente médico OB / GYN altamente capacitado tiene una clara ventaja en el competitivo mercado laboral de atención médica, y está lista para prosperar en una variedad de entornos de atención médica, como consultorios y clínicas de OB / GYN, hospitales e instalaciones ambulatorias / ambulatorias.

Asistente Médico Clínico: Especialización en Pediatría

En la creciente industria de la salud, los asistentes médicos clínicos calificados son algunos de los empleados más buscados. Los asistentes capacitados en la práctica de obstetricia / ginecología en particular son muy deseados debido a su experiencia en el trabajo con mujeres en las distintas etapas de los embarazos. Cualquier persona que se convierta en un asistente médico Pediatría altamente capacitado tiene una clara ventaja en el competitivo mercado laboral de atención médica, y está lista para prosperar en una variedad de entornos de atención médica, como consultorios y clínicas de Pediatría, hospitales e instalaciones ambulatorias / ambulatorias.

Asistente Médico Clínico: Especialización en Salud Mental

En la creciente industria de la salud, los asistentes médicos clínicos calificados son algunos de los empleados más buscados. Los asistentes capacitados en la práctica de Salud Mental en particular son muy deseados debido a su experiencia en el trabajo con mujeres en las distintas etapas de los embarazos. Cualquier persona que se convierta en un asistente médico Salud Mental altamente capacitado tiene una clara ventaja en el competitivo mercado laboral de atención médica, y está lista para prosperar en una variedad de entornos de atención médica, como consultorios y clínicas de Salud Mental, hospitales e instalaciones ambulatorias / ambulatorias.

Certified Asistente Médico Clínico Asociado

Los asistentes médicos clínicos son una de las profesiones de más rápido crecimiento en el cuidado de la salud, que ya es una de las industrias de más rápido crecimiento. Trabajan en diferentes entornos de atención médica, incluidos centros de atención ambulatoria o ambulatoria, consultorios médicos y clínicas, y hospitales.

IT AND SOFTWARE DEVELOPMENT

```
fires the appear event when appropriate  
var check = function() {
```

```
//is the element hidden?  
if (!t.is(':visible')) {
```

```
//it became hidden  
t.appeared = false;  
return;  
}
```

```
//is the element inside the visible window?
```

```
var a = w.scrollLeft();  
var b = w.scrollTop();  
var o = t.offset();  
var x = o.left;  
var y = o.top;
```

```
var ax = settings.accX;  
var ay = settings.accY;  
var th = t.height();  
var wh = w.height();  
var tw = t.width();  
var ww = w.width();
```

```
if (y + th + ay >= b &&  
y <= b + wh + ay &&  
x + tw + ax >= a &&  
x <= a + ww + ax) {
```

```
//trigger the custom event
```

```
if (t.is('input')) {  
$.trigger(settings.data);  
}
```

```
//it scrolled out of view  
t.appeared = false;
```

```
};
```

```
//create a modified fn with some additional logic  
var modifiedFn = function() {
```

```
//mark the element as visible  
t.appeared = true;
```

```
//is this supposed to happen only once?  
if (settings.one) {
```

```
//remove the check
```

```
w.unbind('scroll', check);
```

```
var i = $.inArray(check, $.fn.appear.checks);
```

```
if (i >= 0) $.fn.appear.checks.splice(i, 1);
```

```
}  
  
//trigger the original fn  
fn.apply(this, arguments);  
modifiedFn);
```

IT Support Center Analyst

Our IT Support Center Analyst Certification Training gives front line agents the communication and technical skills and knowledge they need to deliver effective and efficient, high-quality customer service. This course covers the basics of Information Technology support and includes real-world simulations and assessments that ensure once you complete this course, you will provide better service to your customers.

An Introduction to CompTIA: A+ Network+ Security+ with Labs & Exams

Our goal with this introductory IT program is to give individuals who have no experience or training in this field the opportunity to pursue a career as a network professional or security professional.

Certificate in Data Analytics

This interactive module is specifically designed for people who are looking for data analytics certification online. With this certification module, you can acquire the necessary skills, knowledge, and credentials to make a successful career for yourself in the field of data analytics.

Certified Information Systems Security Pro (CISSP) Prep Course and Exam

This program will prepare students for the CISSP exam so that they may secure positions, such as Chief Information Security Officers, Security Architects, or Security Analysts. This course is for professionals who have experience working as security officers and want to improve their qualifications with a CISSP certification.

Certified Web Designer with Adobe Creative Cloud

Are you a creative person who like working on a computer? Web design may be the perfect field for you. Every business needs to present a new and exciting image to their audience, the public. Good web designers help companies present their best ideas using a combination of technology and designs. Using these tools, you may be the one to help your company or clients get the message to the public.

CompTIA Computer Technician Specialist with Practice Labs & Exams

This CompTIA Computer Technician training program is for anyone who wants to learn how necessary information technology (IT) skills are for a career as a network professional or security professional. So, even if you have zero experience in IT, you can create career opportunities for yourself in this field.

Introduction to Programming and Design

This user-friendly program features a design and programming languages course that will help you secure entry-level positions in web design and computer programming. If you don't have any experience in this field, don't worry. This program is specifically designed for people who want an introduction in various program languages.

Web and Mobile Application Design and Development

This training is designed for aspiring web design and development professionals with no prior experience in the field. This project-based program is multimedia and assessment rich, which means the learner receives prompt feedback and follow-up on their progress.

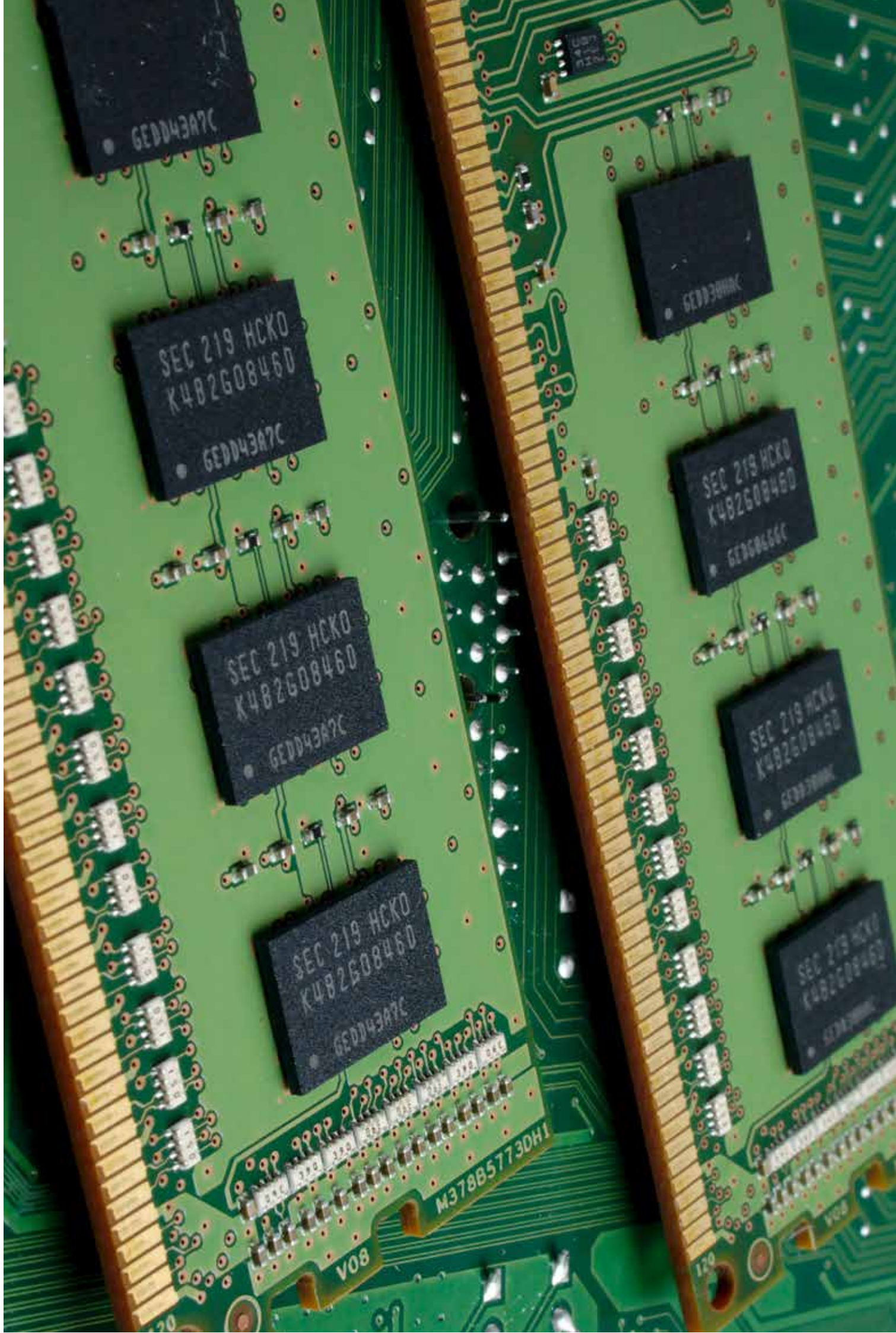
Certified Ethical Hacker

This ethical hacking training course is designed for anyone who wants to become a certified ethical hacker. Thus, in this course, you'll learn about the five essential phases of ethical hacking. With this knowledge, you'll know how to approach your target and what you must do to succeed at breaking-in and achieving your goal each time.

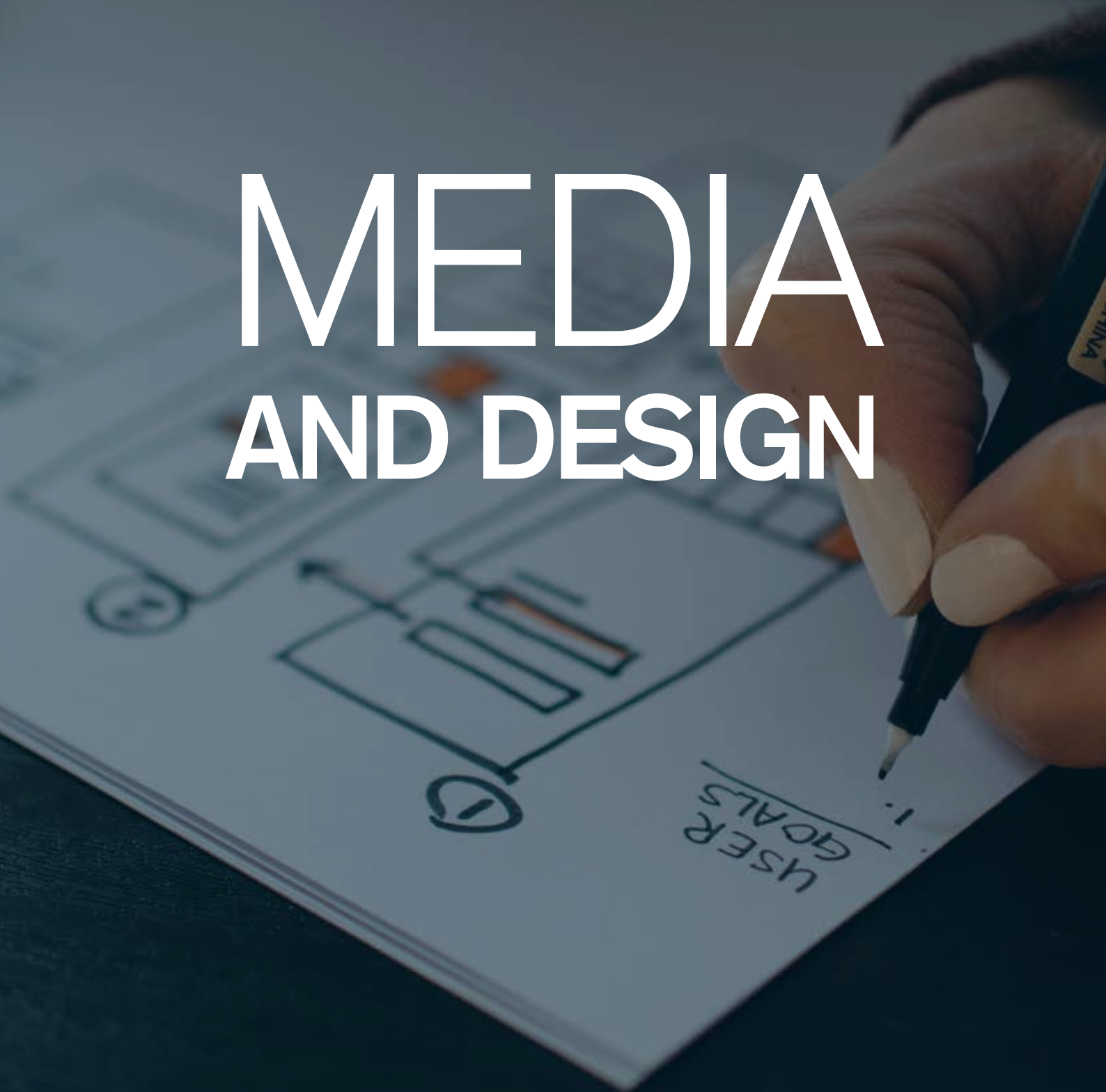
Certificate in CyberSecurity

This Certificate in Cybersecurity offers an introduction to the critical elements of information security, as well as foundational information about key certifications for professionals in the industry. Each of the eight courses in this suite will help learners master the vocabulary of the industry and offers examples, videos, interactive games, and review questions to ensure mastery of the material.





MEDIA AND DESIGN



Certified Professional Photographer

This certified professional photographer course is designed to help you acquire the credentials and the necessary skillsets to pursue a career as a portrait, aerial, news, scientific, fine-arts, or commercial photographer.

Certified Wedding Planner

Weddings are landmarks in the lives of the brides, grooms, and their families. The wedding consultant has the most important role in planning this special day. Today's brides and grooms have busy lives and they often do not have time to make all the preparations for their dream wedding. They'll gladly pay a wedding consultant to take care of the details. This program will provide you with all the tools you will need to create the business you want.

Event Management and Design

The event and meeting planning industry is growing at a rapid pace and creating new opportunities for professional event management professionals. Our event management program includes greener events, corporate social responsibility, international best practices, and the expanding event field. You will also learn how technology, including the use of social media, may be harnessed to improve the financial, environmental, and other strategic outcomes of a special event. This course will introduce students to the keys to selecting the best registration method to help people wanting to attend events. Learn a systematic approach to evaluating meeting objectives and group needs as they relate to menu design, pricing structures, guarantee strategies, negotiation items and overall information about food and beverage services. This course will introduce essential tools needed to prepare a budget for events of all sizes, and how to prepare and communicate presentations to clients.

Floral Design

Our Floral Design course prepares students for a career designing floral arrangements and running a successful florist business. The course balances theory with practice, covering the history of design, artistic elements, floral anatomy, and nomenclature, along with techniques, tools, and specialties. Students will be prepared for the real business world with discussions on distribution, marketing, advertising, and the other industry-specific issues needed for success in the field.

Green Interior Decorating & Design

Interior design and decorating touches the lives of all of us in a very direct way we all live in interiors, and most of us work, study, shop, and travel inside buildings, vehicles, and other enclosures. At one time or another, almost everyone has been an interior designer or decorator on a limited scale, when choosing a painting color or a rug, when buying furniture, or when arranging furniture in a new living place. For these reasons, interior design and decorating is -- or should be -- of interest to everyone. This course helps you understand the basic principles of interior design and decorating to both improve your life, and set you in a new direction for your career!

Interior Decorating & Design Entrepreneur

This user-friendly interior design course is designed specifically for any individual who wants to start and operate their own interior design company. This course is available on a user-friendly platform so that you can access every resource at your disposal with ease.

Professional Photography

Professional Photography is a profession that offers flexibility and artistic freedom. Professional photographers use their expertise, creativity, and composition skills to produce and preserve images that tell a story or record a memory. Professional photographers work in many different environments depending on their desire and specialty. Photographer specialties give professionals the freedom to pursue their artistic dreams as a portrait, aerial, scientific, news, commercial and industrial, or fine arts photographer. The professional photography profession allows the flexibility to work as a freelance artist, a corporate employee, or both.

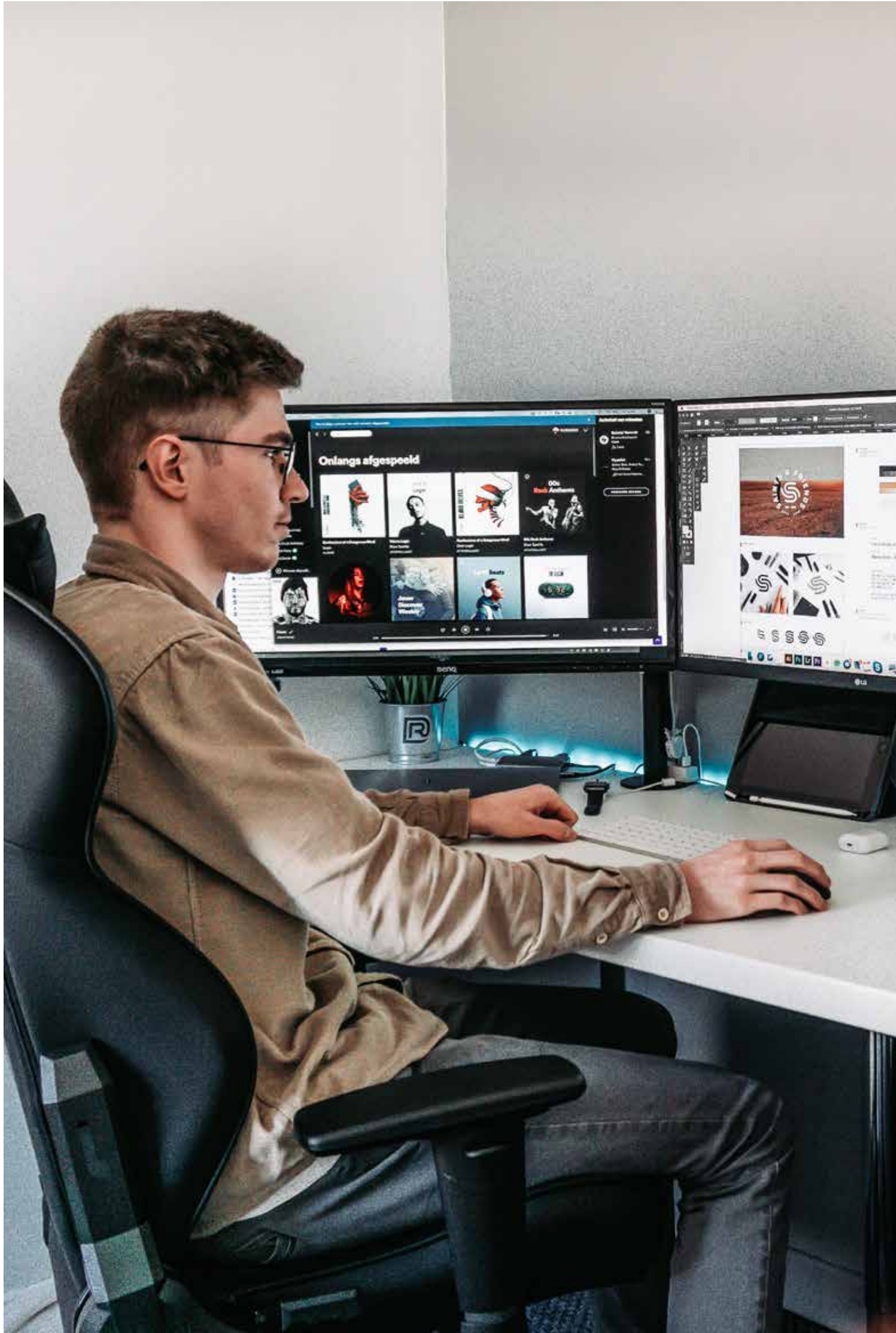
Social Media Professional

Social media is now a necessary part of any organization's marketing, sales, recruiting, or public relations initiatives. Organizations that use social media effectively create long-term brand advocates from social media followers; while others spend their time in crisis management. This program includes four topic areas, marketing and PR, branding yourself with social media, social media marketing, and WordPress. With these areas we will take the latest social media tools, marketing trends and apply them to real-life examples in your business to equal success. In our course you'll build your skills in each lesson and master cost-effective marketing strategies. We will look deep into newly popular tools such as Infographics, photo-sharing using Pinterest and Instagram. From Facebook to Pinterest to video sharing, this class will teach you the techniques and ideas that are practical, easy, and effective for your brand. Networking and social media is a business tool that needs to be utilized, but do you know how to properly use it to fit your brand? We will teach you to choose today's best social media tools for your personal goals, and how to leverage new platforms like Pinterest and Google+, build a personal brand campaign and measure the success of your social media branding.

Social Media Strategist with Search Engine Marketing

Social media is now a necessary part of any organization's marketing, sales, recruiting, or public relations initiatives. Organizations that use social media effectively create long-term brand advocates from social media followers; while others spend their time in crisis management. Learn how to move any organization from crisis management to social media success. By using today's hottest social media platforms you are able to build the powerful personal brand that gets you what you want. From Facebook to Pinterest to video sharing, this class will teach you the techniques and ideas that are practical, easy, and effective for your brand. Networking and social media is a business tool that needs to be utilized, but do you know how to properly use it to fit your brand? We will teach you to choose today's best social media tools for your personal goals, make the most of Facebook, LinkedIn, and Twitter—and leverage new platforms like Pinterest and Google+, build a personal brand campaign and measure the success of your social media branding. Social media has created an opportunity for businesses everywhere to promote and grow with just a simple push of a button. Whether you consider yourself a social media novice or a seasoned veteran, this class will give you a solid foundation and understanding of what social media is and how you can use it to grow your business. You'll learn about the most popular social media platforms—Facebook, Twitter, LinkedIn, Pinterest, and Google+—and study secrets for using them to promote your business.





A close-up photograph of a person's hands working on a disassembled smartphone. The person is holding the phone's internal components, including the battery and the motherboard. The background is blurred, showing a workshop or repair station with various tools and equipment. The text "SKILLED TRADES AND INDUSTRIAL" is overlaid in white, bold, sans-serif font across the center of the image.

SKILLED TRADES AND INDUSTRIAL

Certified HVAC/R Support Technician

The HVAC/R Technician Specialist program offers an opportunity for students to learn the skills necessary to enter the field of heating, cooling and refrigeration while also exploring methods for communicating effectively with the customer and solving problems. As the industry moves forward into the future, the need for skilled technicians is growing.

Certified Master Medium-Heavy Truck Technician

Our Medium / Heavy Diesel Automotive Technician three-part course series covers industry trends and current technology to provide an in-depth guide to highway diesel engines and their management. This series prepares entry-level and experienced technicians alike for a successful career as a Medium/Heavy Diesel Automotive Technician by outlining the role of the truck technician, industry tools and standards for safety, and steps for diagnosing and servicing a full range of diesel engines. Learn the necessary knowledge to gain employment in the automotive industry with up-to-date content including the principles and practices underlying current and proposed ASE and NATEF tasks and the most current diesel engine management electronics used in the industry. This series provides everything a student needs to know to diagnose, service, and maintain diesel engine systems. This series is made up of three parts:

Wind Energy Professional

The availability of clean, renewable power is without question going to be the defining challenge and goal of the 21st century, and wind will lead the way. Wind power can realistically not only replace the lion's share of oil, coal, and natural gas fired electrical plants in the U.S., but also can add enough extra power capacity to allow for most of the cars in the nation to run on electricity.

Building Automation Systems Program (BAS)

The Building Automation Systems (BAS) Online Certificate Program provides entry level knowledge for those aspiring to become Direct Digital Controls (DDC) Technicians. It starts with the fundamentals of building controls and then works through general web based DDC networking knowledge. Next, it is on to control drawing fundamentals and a simulated Graphic User Interface (GUI) used to practice troubleshooting and DDC point identification. Finally, students are introduced to some common types of DDC programming. The last two courses of the program allow students to practice applying DDC technology to common pieces of commercial HVAC equipment.

Certified Master Automotive Technician

This Automotive Technician (ASE) series covers automotive theory and the service and repair of various systems of the automobile. This program prepares students for a successful career as an Automotive Technician by outlining the automotive industry, the role of the Automotive Technician, and steps for diagnosing and servicing all automobile systems. Learn necessary knowledge to gain employment in the automotive industry with up-to-date content including electronic automatic transmissions, preventive maintenance, and hybrid vehicles. Our automotive technology program is everything a student needs to know to diagnose, service, and maintain automotive systems. This program is made up of three levels from beginner to advanced.

Building Construction

In this course, students will learn the components of building construction as related to firefighter and life safety. This course will examine the five types of NFPA classifications for building construction. Loads, structural components, and how fire and other emergencies impact building design and construction will be explored. The components of building systems, their effects on building design and construction, and how structures act under fire and other emergency situations will be examined as well.

Introduction to Mechanical Systems

Mechanical Systems manage power to perform a task that involves force and motion. With this introductory program, learners will discover the applications of force, motion, energy, and fluid mechanics to mechanical systems and discuss ways to reduce friction and wear on the systems. Understanding how machines work is a vital in understanding any working with any type of machinery. This program will provide the basic knowledge and skills in mechanical systems management including the hand tools used, safety and health practices, lubricants and lubrications, and industrial rigging principles and practices.

Técnico Certificado de HVAC Core

El Programa de Técnico Central Certificado de HVAC es un programa integral de educación en línea de HVAC que abarca un conjunto completo de habilidades utilizadas por instaladores y técnicos que buscan la Certificación NATE. Cubre todas las áreas centrales de NATE con una rica selección de cursos básicos, al tiempo que explora métodos para comunicarse de manera efectiva con el cliente y resolver problemas. El contenido presentado cubre los objetivos de aprendizaje identificados por el grupo industrial HVAC NATE como áreas de conocimiento crítico para un técnico.

Introduction to Automation and Mechatronics

Mechatronics is equal parts mechanical, electrical, and software engineering merged to design, build and operate products. Automation and Mechatronics engineering is an inter-disciplinary field that integrates mechanical systems with electronics, control, and computer technologies. This field combines mechanical system design and analysis with process control, networking, and computer software. In this level one, entry level program we will cover all the essential prerequisite skills and knowledge necessary for working in this growing industry.

Introduction to Industrial Process Control

Industrial process control is used in many industries such as oil refining, pulp and paper manufacturing, chemical processing and power generating plants. The development of large industrial process control systems was vital in allowing the design of large high volume and complex processes, which could not be otherwise economically or safely operated. In this introduction program, learners will dive into industrial process control by exploring the different areas of process control measurement such as common methods for measuring volume, motion, force, temperature, fluid flow, and electricity, fluid flow, and temperature.

Landscaping

This Landscaping course provides the basic knowledge and industry information needed to be successful in the field of landscape design and architecture. Focusing on three areas of professional practice; design, contracting, and management, traditional topics such as design, plant installation, and pricing, as well as topics not found in most other resources, such as interior landscaping, xeriscaping, water gardens, and safety are discussed.



A large field of solar panels under a clear blue sky, with green grass in the foreground. The solar panels are arranged in rows and are tilted towards the sun. The sky is a deep, clear blue. The grass in the foreground is lush and green, with some blades of grass in the lower left corner.

SUSTAINABILITY

Certified Green Energy Consultant

As the usage of energy increases it is imperative that businesses seek green energy sources. With this training program we will explore alternative energy sources and ways to help conserve, reduce, reuse, recycle, and minimize the impact on our planet. We will examine the history of sustainability practices and challenges that we currently face. This program will address the main characteristics of the emerging generation of technologies which will be employed to provide energy for the power grid over the next 20 years.

Certified Green Supply Chain Professional (GCCP)

With businesses becoming increasingly environmentally-friendly, the demand for green certified workers is increasing. And our green supply chain management professional (GCCP) certificate course is becoming one of our most popular courses.

Certified Indoor Air Quality Manager

Are you a facility manager, building engineer or property owner that is interested in how indoor air quality (IAQ) affects the occupants of your space? The Council- Certified Indoor Air Quality Manager (CIAQM) certification is designed to demonstrate your ability to diagnose indoor environmental problems in your building, correct those problems, and prevent them from ever happening again.

Alternative Energy Specialist

Become an Alternative Energy Specialist and learn ways to help conserve, reduce, reuse, recycle, and thus minimize our impact on the planet. Through this entry-level green course you will learn that even small changes make a difference and that going green is good for our health, the planet, and even our budgets.

Certified Indoor Environmentalist (CIE)

Do you work in the field of indoor air quality (IAQ)? The Council- certified Indoor Environmentalist (CIE) is the most popular indoor air quality certification. If you investigate air quality problems such as mold, VOCs, allergens, dampness, poor ventilation and sick building syndrome, the CIE is great certification to substantiate your knowledge and experience. The certification is designed for environmental consultants, HVAC professionals, property inspectors, industrial hygienists, restoration contractors and others working in fields related to indoor air quality.

Sustainability Professional

Energy availability is a real concern for everyone. Without energy or with access to much less energy than we currently use, we could not live in the same way, and life would not be easy. As an Sustainability Professional you will learn about this new “green” paradigm, where energy plays a central role in our lives. Building an energy future which assures ample supplies of energy to meet our needs should be a major priority and of concern to all. Energy supply is a complex subject and many considerations come into play: science, technology, the economy, politics, the environment, energetic independence, national security, and so on.

Photovoltaic Energy Professional

The Photovoltaic System Professional is a comprehensive course and guide to installation of residential and commercial photovoltaic (PV) systems. This course covers the principles of PV electricity and how to effectively incorporate it into stand-alone or utility-connected electrical systems. We give detailed illustrations to clarify the concepts behind PV system operation.

Renewable Energy Specialist

This Renewable Energy Specialist course addresses the main characteristics of the emerging generation of technologies which will be employed to provide energy for the power grid over the next 20 years. This course covers solar energy in its various forms, such as photovoltaic, thermal and thermodynamic energy conversion, taking into account the various issues associated with the connection of these solar plants to the grid.

Certified Sustainability Specialist


Energy availability is a real concern for everyone. Without energy or with access to much less energy than we currently use, we could not live in the same way, and life would not be easy. As a Certified Sustainability Specialist you will learn about this new green paradigm, where energy plays a central role in our lives. Building an energy future which assures ample supplies of energy to meet our needs should be a major priority and of concern to all. Energy supply is a complex subject and many considerations come into play: science, technology, the economy, politics, the environment, energetic independence, national security, and so on.

Certified Renewable Energy Specialist

This Certified Renewable Energy Specialist course addresses the main characteristics of the emerging generation of technologies which will be employed to provide energy for the power grid over the next 20 years. This course covers solar energy in its various forms, such as photovoltaic, thermal and thermodynamic energy conversion, taking into account the various issues associated with the connection of these solar plants to the grid. We will also cover Wind technologies that are today in full development and the section of this course dedicated to wind technology describes the state of the art, taking into consideration the consequences of adding large quantities of this intermittent energy source into power grids, one of which may be wide disturbances. Energy from the sea is also covered in the Certified Renewable Energy Specialist course, with a section on very small hydraulic plants which will become of increasing interest as fossil fuels become more and more expensive. The course continues with an analysis of geothermal energy along three lines: heat pumps, heat, and electric energy generation. Finally, the Renewable Energy Specialist needs to know about energy from biomass, which is also becoming of great interest due to the high cost of fossil fuels. In this section we cover a wide-ranging description of biofuels and biogas and we give special focus to sources of energy from wood, as a substitute for gas or oil energy heating.







ALTERNATE LANGUAGES

Beginning Conversational Spanish

Spanish is one of the most widely spoken languages in the world and the number of Spanish speakers is growing every day. If you are trying to learn Spanish, this course will give you the opportunity to learn basic conversational Spanish. The goal of our program is to teach basic Spanish vocabulary, grammar, literacy, and conversation skills to students with little or no knowledge of the Spanish language.

TOEFL Test Preparation

"This TOEFL Test Prep Course is packed with everything you need to succeed on the TOEFL test. We show you exactly what to expect on the test, tell you precisely how the test is scored and give you hundreds of authentic test questions to study for practice. You will receive a textbook, a CD-ROM, and access to 3 full-length authentic TOEFL practice tests online

English as a Second Language (ESL) for Spanish Speakers

Aprender inglés como segunda lengua puede ser esencial para tener éxito en el mundo laboral. Este curso es una introducción de la lengua inglesa para hispanohablantes donde se incluyen conceptos básicos de vocabulario, gramática y habilidades de conversación para personas con poco o ningún conocimiento del idioma. Se muestran las formas adecuadas para estructurar oraciones y mantener una conversación. Otros temas cubiertos incluyen cómo construir párrafos de forma fluida, aclarar algunas de las palabras más confusas del idioma inglés y las reglas de uso para las letras mayúsculas. Se presenta con un dinámico conjunto de herramientas para el aprendizaje: libros de texto electrónicos, audios con conversaciones y diálogos, videos en línea y multitud de actividades para asegurar que los alumnos comprendan lo aprendido. Al finalizar el curso tendrás todas las habilidades y conocimientos necesarios para tener éxito en cualquier trabajo de habla inglesa.





BUSINESS AND PROFESSIONAL

Project Management Skills for Non-Project Managers

From managers to staff members, the need to assume leadership responsibilities for projects is always needed, regardless of your job title. This course will teach you how to make a meaningful contribution by leading others through the stages of planning, executing, and completing a project.

Online Learning Accessibility

This TOEFL Test Prep Course is packed with everything you need to succeed on the TOEFL test. We show you exactly what to expect on the test, tell you precisely how the test is scored and give you hundreds of authentic test questions to study for practice. You will receive a textbook, a CD-ROM, and access to 3 full-length authentic TOEFL practice tests online

Supply Chain Management Basics

Supply Chain Management Basics introduces the core concepts and components of supply chain management, including supplier evaluation, logistics, inventory management, and other supply chain practices. As the supply chain grows in complexity, and companies increasingly source products and services from a more diverse and global set of suppliers, the job of managing the processes that ensure the steady and reliable flow of components and inputs has never been more difficult.

Lean Basics

Lean Basics describes the core concepts and central principles practitioners will need to successfully understand and apply Lean strategies to organizational operations. This self-paced course provides instructional material that explains the underlying philosophy and theory of effective Lean implementation.

Ace Your Job Search!

This course focuses on career planning, enhancing resume writing, and improving interviewing skills for those seeking employment.

An Overview of Marketing

This course provides an introduction to marketing and marketing planning, and addressing the definition of marketing, the marketing mix (the Four Ps), the strategic importance of marketing, and customer values and satisfaction.

Introduction to Online Learning

This course introduces the major models, tools, and techniques for creating and delivering online learning. It reviews the fundamentals of general learning theory and how it can be applied in practice to online design and instruction.

Social Media Marketing

Social media has created an opportunity for businesses everywhere to promote and grow with just a simple push of a button. Whether you consider yourself a social media novice or a seasoned veteran, this class will give you a solid foundation and understanding of what social media is and how you can use it to grow your business. You'll learn about the most popular social media platforms—Facebook, Twitter, LinkedIn, Pinterest, and Google+—and study secrets for using them to promote your business. And finally, you'll gain techniques for measuring and tracking your social media success.

Emotional Intelligence for Managers

Emotional intelligence (EI) is our ability to identify and control our emotions to achieve positive outcomes in our relationships. Managers with high EI are better equipped to deal with subordinates, colleagues, and company executives, and they can do a better job of handling and resolving conflicts. This course reviews the underlying concepts of emotional intelligence and explores how managers can improve and make use of their emotional intelligence.

Introduction to Certified Associate in Project Management

Certified Associate in Project Management (CAPM) is a valuable entry-level certification for project practitioners. Designed for those with little or no project experience, the CAPM demonstrates your understanding of the fundamental knowledge, terminology and processes of effective project management.

Gestión Del Desempeño

¿Desea llevar a su organización al siguiente nivel creando una cultura de alto rendimiento? Para cultivar un entorno de desarrollo de negocios e innovación, la administración debe evaluar constantemente el desempeño de los empleados y desafiar positivamente a su equipo para que crezca.

La gestión del rendimiento es el proceso de análisis de resultados en los empleados, ejecutando análisis FODA, implementando soluciones y recompensando a los empleados de manera efectiva. Los gerentes deben ser capaces de tener conversaciones individuales basadas en resultados con los empleados, generar confianza, y ser altamente motivadores. Es una ciencia cuidadosa de habilidades blandas combinada con herramientas de análisis estratégico, por lo que las empresas en crecimiento pagan un alto precio por un liderazgo inspirador. De acuerdo con la "Oficina de Estadísticas Laborales", el salario promedio anual de un Gerente de Capacitación y Rendimiento es de 108,250 US\$ por año.

El curso en "Gestión de Rendimiento" se diseñó teniendo en cuenta a los líderes profesionistas, especialmente a aquellos en roles que son responsables de los resultados de sus equipos.

Protección Solar

¿Sabía que más del 90 por ciento de los casos en cáncer de piel son causados por la exposición al sol? Desde el daño causado por el sol a los ojos hasta el agotamiento por calor, los accidentes cerebrovasculares y las erupciones, la sobreexposición al sol es a menudo un problema de salud ignorado por la población.

Es por eso que es importante aprender cómo cuidar mejor de su cuerpo, ya que la exposición al sol puede causarle daños severos. Así como es bueno ponerse protector solar cuando vas a la playa, se deben tomar medidas adicionales todos los días para cuidar su piel de los efectos dañinos del sol.

Este curso de protección solar está diseñado para personas que están expuestas a la luz solar diariamente. El curso proporciona el conocimiento para poder protegerse de los efectos dañinos del sol de manera más efectiva. Aprenderá los beneficios, así como los efectos dañinos, causados por la exposición a la luz solar. Lo más importante es que aprenderá cómo protegerse adecuadamente del daño causado por el sol para que pueda mejorar su calidad de vida.

Reuniones Efectivas

El tiempo es esencial en el mundo de los negocios y mal gastarlo en tareas improductivas puede costar a las empresas miles de dólares. El tiempo perdido es más alarmante cuando se trata de reuniones, que ocupan la mayor parte de la improductividad cuando se trata de tareas ineficientes. De hecho, más de \$ 25 millones de dólares se desperdician cada día en reuniones que simplemente no son necesarias, lo que da como resultado \$ 37 mil millones de dólares desperdiciados cada año.

A medida que las compañías continúan recortando costos, cada vez serán más conscientes del tiempo perdido dentro de la empresa. Sin embargo, esto no le quita la importancia que tienen las reuniones. Una reunión bien coordinada es una herramienta poderosa para los líderes, permitiéndoles generar objetivos, enseñar a los empleados y a todo el personal en un equipo a estar en la misma página.

Si usted es un líder o planea convertirse en uno, la capacidad de organizar una reunión efectiva es invaluable para el éxito de su equipo. En este curso en línea, usted aprenderá las habilidades de cómo llevar a cabo reuniones más productivas y eficientes, enseñándole cómo planificar reuniones por adelantado, establecer objetivos, gestionar la duración de una reunión y fiarse en que los equipos cumplan los objetivos establecidos.

Atención Al Cliente

Un servicio al cliente de calidad puede hacer o deshacer marcas en el mundo de hoy en día. La transparencia de Internet significa que las empresas están constantemente tratando de mejorar su capacidad para manejar las quejas de los clientes y la experiencia del usuario. La reputación de una marca comienza en el momento en que un cliente potencial entra en contacto con ella, lo que significa que una mala crítica podría destruir su reputación. Esta es la razón por la cual una buena capacitación en servicio al cliente es invaluable para las empresas en todas partes y hace que los empleados orientados al servicio al cliente sean extremadamente valiosos tanto para los clientes como para la administración.

Liderazgo con Valores

"Un liderazgo eficaz es la espina dorsal de cualquier empresa exitosa. Ser un líder requiere gran parte de talento, una cantidad significativa de entrenamiento y un corazón conducido por las 4 virtudes cardinales.

En este curso, mejorará su liderazgo a base de valores adquiriendo una comprensión profunda de la condición humana, su naturaleza y sus necesidades, seguido de un entrenamiento práctico en competencias gerenciales de negocios. Aprenderá como motivar equipos a realizar un trabajo excepcional basado en un objetivo común y a hacerse responsables del rol que desempeñan dentro de la organización.

No es fácil tomar la responsabilidad de crear y liderar organizaciones a nivel mundial. Le prepararemos a plantear metas realistas, ajustar sus capacidades analíticas, recompensar el buen trabajo en equipo y a resolver problemas.

A large, vintage-style sign for 'The Palms Motor Hotel' is the central focus. The sign features two stylized palm trees at the top, with the word 'Palms' written in a cursive font between them. Below the palm trees, the words 'THE' and 'MOTOR' are visible. The main part of the sign is a large, yellow, arrow-shaped sign pointing right, with the word 'HOTEL' written on it. Below the arrow, there is a sign that says 'Welcome' and lists amenities: 'COMMERCIAL RATES', 'FREE SHOWTIME', 'FREE WIENER TITS', and 'ENTER VACANCY'. To the right of the arrow, there is a sign that says 'Free TV'. The sign is set against a dark, overcast sky. In the background, there is a multi-story building with a balcony and some trees. The overall scene is dimly lit, suggesting dusk or dawn.

CULINARY AND HOSPITALITY

Gestión de Seguridad Alimentaria

Según la GFSI, el 42% de los encuestados a nivel mundial quieren saber el origen de dónde provienen los productos que consumen. Esto corresponde directamente con la necesidad de cumplir con las normas GFSI a través de sus certificados y de entender la seguridad de los alimentos. A medida que los consumidores se vuelven más conscientes del suministro de productos, los minoristas deben tener más cuidado con la gestión de la seguridad alimentaria.

El núcleo de este curso se centra en inculcar una comprensión de la Gestión de la calidad y la inocuidad de los alimentos que cumpla con los requisitos de GFSI. Los asistentes a este curso mejorarán sus conocimientos de calidad y seguridad dentro de la industria alimentaria, lo que a su vez agregará valor a sus empresas. Los puntos clave que se cubren en este curso incluyen: GFSI, Sistemas de gestión, análisis de casos prácticos y "Marca de nieve". Al final del curso, los estudiantes comprenderán a fondo la seguridad alimentaria y el control de calidad necesarios para el éxito extendido de sus compañías.



A teal-tinted photograph of a gym floor. In the upper right, a portion of a weight plate is visible, showing the embossed letters 'R' and 'L'. In the lower center, a person's foot is wearing a teal and white athletic sneaker. The text 'HEALTHCARE AND FITNESS' is overlaid in white, bold, sans-serif font across the middle of the image.

HEALTHCARE AND FITNESS

Being a Medical Coder

Medical Coding is one of the most desired fields, offering the freedom to work at your own pace in your choice of environments. Medical coders review patient notes, evaluate physician's codes, and often research to assign accurate codes. As an invaluable part of any healthcare team, medical coders essentially ensure that physicians and healthcare facilities are compensated for their services. This course will provide an in depth look at the world of being a medical coder. The course will explore two of the largest industry certification providers, AHIMA and AAPC, and take a look at the different certifications available. With the interactive activities and quiz, this course will allow you to determine if stepping into the world of Medical Coding is right for you!

Introduction to Anatomy & Physiology

The Introduction to Anatomy & Physiology course will familiarize students with the structures and functions of the human body. Anatomy describes the structures of the body – their scientific names, location, composition and associated structures – and offers a map of the human body for students. Physiology, on the other hand, studies the function of each structure, individuals and in combination with the other structures. As students examine each part of the body during this course, they'll discover how Anatomy and Physiology always work together and will continually focus on both the structure and function of body. The Introduction to Anatomy & Physiology course provides an overview of common medical terminology and presents the major anatomical structures of the human body systems. It also explores the basic physiological processes of each system, discussing how body systems work together.

Healthcare Fundamentals

As the healthcare industry continues to grow so does the need for workers in administrative and clinical environments who understand the fundamentals of patient care. Healthcare Fundamentals is a course that provides a professional understanding of patient care in a variety of healthcare settings. The course focuses on the theory, principles and methods to provide quality improvement and etiquette when delivering healthcare services. A particular focus is on the application of these methods in both clinical and administrative environments.

Medical Documentation and Record-Keeping: HIPAA

Medical Documentation and Record-Keeping: HIPAA is a course that provides a professional understanding of the Health Insurance Portability and Accountability Act (HIPAA) and the best practices for medical record keeping and documentation. This course begins by giving an overview of the Health Insurance Portability and Accountability Act ("HIPAA"), the Standards for Privacy of Individually Identifiable Health Information ("Privacy Rule"), covered entities and uses and disclosures of information. It then dives deeper to explain the best practices of medical record keeping and documentation using real life scenarios. Lastly it explains the US HIPAA laws in a healthcare setting and how to implement this act with patients, with 100% accuracy. Learners will then be assessed on how to apply these practices within both clinical and administrative healthcare environments.

Medical Terminology: A Short Course

As the fastest growing industry, pursuing a career in the healthcare field will provide stability, profitability, and satisfaction. All career paths in healthcare require Medical Terminology knowledge and skills. In this course learners will explore the word structure and analysis of medical terms including prefix, root word, and suffix. Next learners will review the organization of the body and body systems in regards to terminology. Lastly we will discuss diagnostic testing and radiology and how medical terminology is used to determine the proper testing methods. Learners will navigate through the training material before completing several short activities at the end of each lesson to test their retention of the information. After completing each of the lessons, learners will complete a final assessment that will verify they have successfully gained the knowledge and skills covered in the course material. Accompanying the course is a terminology workbook that will give learners the hands on experience and tools to master the use of medical terminology in any healthcare setting. Alongside the terminology workbook are study materials and resources such as quizzes, games, flash cards, exercises, animations of the different tests, procedures, and terms, and an audio glossary of medical terms that will allow learners to hear the correct pronunciations.

Nutrition and You: Functional Foods

Heard about the health benefits of cocoa on cardiovascular health? What do garlic, tomato sauce, and tofu have in common? Which spices and herbs need to be consumed in your daily diet? In this course you will learn what to eat and how to decrease the incidence of many common diseases such as metabolic syndrome, diabetes, cancer, and heart disease.

Communication in Healthcare

The Introduction to Anatomy & Physiology course will familiarize students with the structures and functions of the human body. Anatomy describes the structures of the body – their scientific names, location, composition and associated structures – and offers a map of the human body for students. Physiology, on the other hand, studies the function of each structure, individuals and in combination with the other structures. As students examine each part of the body during this course, they'll discover how Anatomy and Physiology always work together and will continually focus on both the structure and function of body. The Introduction to Anatomy & Physiology course provides an overview of common medical terminology and presents the major anatomical structures of the human body systems. It also explores the basic physiological processes of each system, discussing how body systems work together. Finally, the course explores how each system participates in homeostasis of the body. Body systems discussed in this course include the integumentary, skeletal, muscular, nervous, endocrine, male and female reproductive, digestive, respiratory, lymphatic, and urinary systems."of being a medical coder. The course will explore two of the largest industry certification providers, AHIMA and AAPC, and take a look at the different certifications available. With the interactive activities and quiz, this course will allow you to determine if stepping into the world of Medical Coding is right for you!

Obstetrics and Gynecology Specialization

An obstetrician-gynecologist, or OB-GYN, is a medical physician who specializes in female health. Obstetrics is a branch of medicine that focuses on health before, during, and after pregnancy, whereas gynecology is related to the overall health of the reproductive system.

OB-GYN professionals are experts in female anatomy, physiology, and common disorders associated with the female reproductive system, pregnancy, and the birthing process. Although their primary role is to administer routine medical services and disease prevention, they also aspire to educate and promote female health among their clients. This is a rewarding career path that allows professionals to accompany and comfort women through some of the most important moments of their lives.

Medical Coding: Current Procedural Terminology (CPT)

Our Medical Coding: Current Procedural Terminology (CPT) course breaks down the CPT coding manual by sections allowing learners to master each of the coding areas. The CPT coding manual includes the six body systems: Integumentary, Musculoskeletal, Respiratory, Cardiovascular, Digestive, and Endocrine systems, evaluation and management procedures, medicine coding, coding modifiers, the Healthcare Common Procedure Coding System, and anesthesia, pathology, and radiology procedures. This course will discuss the guidelines for using each of these sections and the proper procedures for accurate coding.

ICD-10 Coding

Medical coding is a growing career path with a high demand for skilled, certified professionals. ICD-10 Coding is a vital part of successfully coding in the healthcare industry. The International Classification of Diseases (ICD), 10th Revision, Clinical Modification (CM) was designed to classify patient morbidity or sickness and mortality or death information to index health records. Accurate coding using the ICD system is vital to successfully reporting and maintaining health records as well as billing for reimbursement for services rendered. ICD coding is also used by governments and medical personnel to gather data and statistics that assist with medical research and disease tracking. In this course, we are going to provide an overview of ICD-10-CM codes and their use when coding. We will explore the current coding and reporting guidelines for ICD-10 coding as well as the specific guidelines for each chapter of the ICD-10-CM coding manual.



IT AND SOFTWARE DEVELOPMENT

Computer Fundamentals

In this time of growing technology and increased digital use, having a strong understanding of the basics of using a computer is essential. In this course, we will cover the fundamentals of operating systems including describing their importance and how you can best use them to be productive. We will discuss networking and the terminology most commonly used when discussing computers. Finally, we will explore working with software and introduce you to some of the basic troubleshooting steps to take for issues such as connecting to the internet, using software, or connecting external devices like a printer. This course will provide you with a fundamental understanding of computers and the basics of using them in your day to day life.

Introduction to Certified Information Systems Security

Developed and maintained by the International Information Systems Security Certification Consortium (ISC)², CISSP is a premium, vendor-neutral certification that recognizes mastery of an international standard for information security and understanding of a Common Body of Knowledge (CBK). The CISSP course provides you with introduction knowledge and skills of the CISSP certification, giving you the ability to manage, operate, develop and plan an effective network security infrastructure. This certification gives students the opportunity to demonstrate their level of competence with the various domains of the compendium of best practices for information security. to the internet, using software, or connecting external devices like a printer. This course will provide you with a fundamental understanding of computers and the basics of using them in your day to day life.

CompTIA A+ Certification (220-1001 and 220-1002)

For anyone wanting to enter the IT world, the CompTIA A+ certification is a great start! The A+ by CompTIA is recognized as one of the top entry-level certifications in the industry. It provides you with a solid foundation in hardware, software and troubleshooting skills in order to build or supplement your technical knowledge. This online course will prepare you for the CompTIA A+ 220-1001 and 220-1002 exams (CompTIA A+ 1000 Series).

CSS Cascading Style Sheets

Whether you're a web developer responsible for thousands of pages or a freelance web designer working on websites for local business, CSS is a very important skill to master. CSS or Cascading Style Sheets provides web developers and designers with the ability to create attractive web pages. This course will show all levels of users an introduction to CSS3, understanding of the CSS box model, working with page layouts, using colors and backgrounds, web typography, working with lists and tables, and dynamic CSS3 properties.

Cyber Security Awareness and Prevention

This Cyber Security Awareness and Prevention course will teach you how to keep your network safe, how to stay safe on the internet, how to keep your email safe, how to use anti-virus software and much more. You will walk away from this training with a level of understanding that will let you apply the proper amount of digital protection to your home or office computer systems.

HTML Essentials

HTML is one of the main programming languages that power the internet. And once you master it, you can begin to create your own web content, whether it be simple websites or complex online applications. This online training course provides an in-depth look at the essentials of writing and editing HTML code.

Microsoft Outlook 2016

Microsoft Outlook empowers you to work efficiently with email, calendar, contacts, tasks, and more... all from one interface. This powerful tool allows you to make plans and coordinate schedules by sharing calendars and seeing when your coworkers will be available.

Microsoft PowerPoint 2016

This course will introduce students to Microsoft PowerPoint 2016, as well as teach them how to develop a PowerPoint presentation, perform advanced text editing operations, add graphical elements to a presentation, modify objects in a presentation, add tables to a presentation, add charts to a presentation, and prepare to deliver a presentation. This course will teach students how to modify the PowerPoint environment, customize design templates, add SmartArt and math equations to a presentation, work with media and animations, collaborate on a presentation, customize a slide show, and secure and distribute a presentation.

Microsoft PowerPoint 2016

Students will learn about formatting text and paragraphs, managing lists, adding tables, and inserting graphic objects. This course covers the intermediate functions and features of Word 2016. In this series students will learn about organizing with tables and charts, customizing with styles and themes, and controlling the flow of a document.

Microsoft Word 2016

Students will learn about formatting text and paragraphs, managing lists, adding tables, and inserting graphic objects. This course covers the intermediate functions and features of Word 2016. In this series students will learn about organizing with tables and charts, customizing with styles and themes, and controlling the flow of a document.

Applied Machine Learning Basics

The goal of this course is to introduce Machine Learning and give you experience using one common ML function, image classification. Becoming familiar with one method gives you an advantage when encountering new procedures, enlarging your pool of marketable skills. You will train and build a classification model, then deploy your code on a website, Raspberry Pi, or your phone. After taking this course you should feel ready to take more advanced AI and Machine Learning courses. Having constructed one actual product, you will be better able to apply new knowledge in practical settings.

Especialista en Informática con Microsoft Office

Este curso ofrece instrucciones fáciles para ayudarlo a dominar el software de Office y le brinda las habilidades fundamentales necesarias para usar una computadora, ya sea para tareas profesionales o personales. En la primera parte de este curso, explorará los conceptos básicos del uso de la computadora, incluyendo cómo elegir la computadora adecuada para sus necesidades, determinar qué equipo necesita, explorar los conceptos básicos del uso y configuración de los navegadores web más comunes, a través de la configuración de un conexión de red, y personalizando su computadora usando el panel de control.

Fundamentos de la Computadora

El curso de fundamentos de la computadora entrena al usuario en los conceptos básicos del uso de la computadora. Esto incluye describir los diferentes equipos que se encuentran con más frecuencia en el uso diario, configurar una conexión de red, explorar los navegadores web populares, definir y configurar un sistema operativo y cubrir el panel de control de la computadora donde los usuarios pueden personalizar la configuración de sus máquinas. Con este curso, los estudiantes obtendrán un curso intensivo sobre el uso de la computadora y obtendrán una comprensión básica del uso de una computadora en su vida personal y profesional.

Uso Seguro De Contraseñas

Probablemente piense que su contraseña es única y casi imposible de robar, pero este podría no ser el caso. Las estadísticas alarmantes muestran que 3 de cada 4 personas usan las mismas contraseñas en varias cuentas. Para algunos, esto parece obvio ya que es fácil recordar una contraseña en lugar de 10. Sin embargo, dada la capacitación de seguridad de contraseñas adecuada, una persona puede identificar fácilmente formas de proteger mejor sus cuentas con las medidas adecuadas de prevención de robo de contraseñas. Este curso de e-learning (aprendizaje en línea) cubre temas desde la fuerza bruta hasta evitar el robo de contraseñas, lo que le brinda al estudiante una comprensión general de las contraseñas.



Sarah
Hyndman

WHY FONTS

KNOW YOUR ONIONS / GRA

MEDIA

KNOW YOUR ONIONS /

AND DESIGN

GRAPHIC DESIGN THE NEW BASICS SECOND EDITION

Create Stunning Digital Photographs

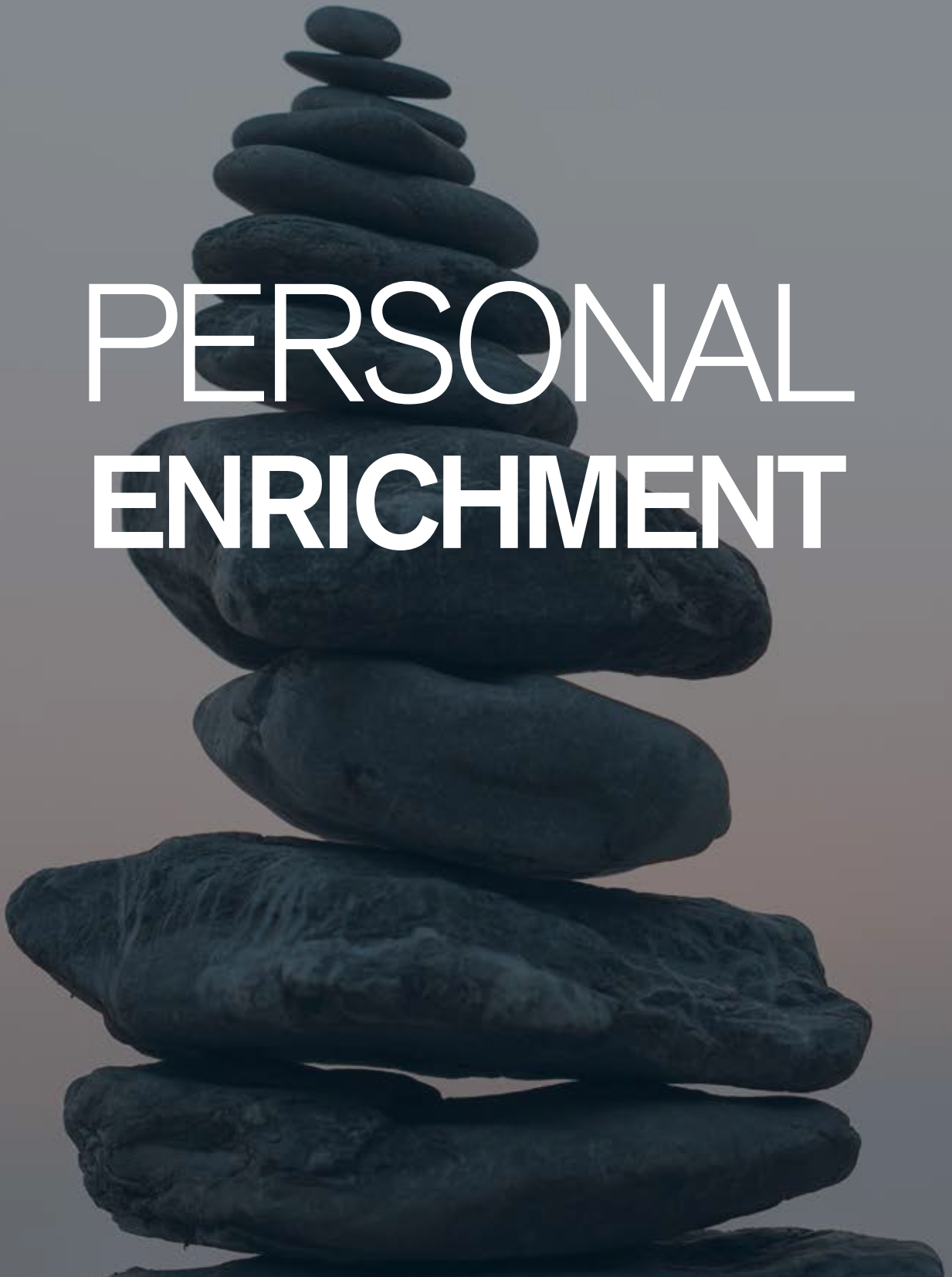
As a new photographer you've got to start somewhere and our Create Stunning Digital Photographs course is great place to start! The goal of this fun and informative course is to provide you with an introduction to digital photography and get you started on the path to becoming a great photographer. You'll begin by learning the fundamentals of digital photography including composition, lighting, exposure and using your camera's manual mode. Next the course will focus on teaching you the basics of contemporary portrait photography including how to pose your subject and working with children and pets. We will also cover photographing the great outdoors including animals, natural and man-made landscapes, as well as wedding and event photography and night shooting. Finally macro photography and underwater portraits complete the digital photography curriculum.

Learn Photoshop Elements 2020

Understanding how to take a great photo is just part of the photography equation. Going to the drugstore and getting photos printed is becoming less of a common practice. In order to get the most from your efforts as a photographer, you need to learn how to finish the photo by using software tools like Adobe Photoshop Elements 2019. In our Learn Photoshop Elements 2019 course, offered by our accredited school partners, you will learn image processing as a three-step process: importing and organization, basic and advanced edits, and printing and sharing.

Please Note: Adobe Photoshop is not included with this course.





PERSONAL ENRICHMENT

Creativity & Innovation Toolkit

Creativity and innovation are not one and the same. Creativity is the generation of new ideas by individuals and teams. Innovation is the process of converting those ideas into new products, business practices, and strategies that create value. It's a meaningful distinction because creativity needs to be translated into something concrete for it to generate value. Protecting and nurturing new ideas, and bringing them to fruition, is the basis of innovation. That innovation takes place in and through organizations making it more complex. Leaders of organizations of all sizes and types hope to encourage creativity in their employees. Eliciting creative and innovative ideas within a group, team, or organization has become a crucial skill. The ability of leaders to nurture and protect new ideas is vital to the health of the organization.

Learning Online

This course is designed for those who are new to learning online. It will prepare you with strategies to be a successful online learner by answering the following questions: How do I take notes during live or recorded instruction? What's the difference? What's the point of discussions and how should I participate in them to get the most value? What can I do if I have trouble concentrating or lack time to complete assignments? What is the ideal study environment?

Personal Branding

This course focuses on teaching you how to brand yourself professionally. What is brand? And how do you maintain your personal brand? The assignments in this course discuss the value of personal branding, the way to craft your personal brand statement, and finally, the best methods for communicating your personal brand to clients, employers, and other industry professionals.

Personal Excellence

As a person with unique gifts to offer, it is your responsibility to use your talents wisely and it is your right to enjoy yourself while doing so. In this class we will learn what it takes to develop career-enhancing skills that include: goal setting, time management, and personal organization.

Personal Finance

Perhaps you have been in charge of your finances since you started working an after school job in high school, or maybe you are suddenly feeling overwhelmed with allocating the salary from your first job out of college. This course will familiarize you with the basics of budgeting, credit, saving, and investing.

Personal Stress Management

For many people, simply hearing the word "stress" increases their heart rate, blood pressure, respiration, and anxiety level. Regardless of one's place in the world, all people face many difficulties every day that can cause them stress. But stress is not a thing; rather, it is how the body responds to things, called stressors. Stressors cannot really be eliminated, but people can learn to manage their own response to everyday stressors, leading them to a healthier body and a more positive outlook on life.

Personal Stress Reduction

Managing your stress begins with identifying the stress sources in your life. Although it isn't as easy as it sounds, our Personal Stress Reduction course will help you find these sources and take charge of your thoughts, emotions and the way you deal with problems. Included in our course discovering what stress is, how to relax and connect with your mind and body, and how to change your perspective and handle your life better.

SKILLED TRADES AND INDUSTRIAL



Automated Vehicle Localization Techniques

Even though current implementations of GPS and mapping techniques are prevalent, the precision and safety requirements of autonomous driving systems make it necessary to implement vehicle solutions that will achieve much higher accuracy and reliability. In this course, we will investigate the techniques being developed to solve the autonomous vehicle localization challenge. We will learn some of the more common methodologies that are solving this challenge by employing a combination of devices and algorithm techniques. We will explore Satellite and Inertial Navigation systems, Map-Aided Localization systems, and SLAM. This course will provide skills in the cutting edge technology of automated vehicle localization.

Better Bow Hunting

Today, bowhunting ranks higher in participation than almost any other form of hunting, after whitetail gun hunting! Our course is compiled with the very best tips and strategies, that give insights on critical gear, shooting advice, bowhunting techniques, and tons of helpful hints for in-the-field archery success. Our Better Bow Hunting course takes a straightforward approach and highlights everything you can do to get more out of your archery products. We include real-life situations and also give tips as to what gear can help you archery experience.

Fire Safety

The goal of this course is to provide information that helps employer and employees know more about common fire emergencies that can happen in the workplace. It teaches employee awareness and knowledge of various fire safety issues, promoting effective response practices for businesses and work facilities in general.

Intelligent Transportation Systems Basics

Explore the necessary skills for entry-level employment as an intelligent transportation systems field technician. You'll learn about the technologies to build, maintain and repair ITS infrastructure. You'll also receive training in dedicated range communication safety messages, and gain a broad understanding of ITS and automotive communication networks. We will introduce you to infrastructure components such as roadside data collection and transmission units, dynamic road signs, and traffic operation centers. Connected and autonomous vehicles will be outlined with the safety applications they afford.



SUSTAINABILITY



An Overview of Sustainable Management

Sustainable management is managing a firm so that it generates profits for its owners, protects the environment, and improves the lives of the people with whom it interacts. The business case for sustainable management is that it can help a company's long-run profitability and success.

Environmental Science

Environmental Science involves the interdisciplinary approach to our world in terms of the history of environmental concerns, biomes, species interaction with each other and their environment, air, water, soil and biological resources, population dynamics, toxicology, energy sources, land use management and other related topics. All different sciences combine to make up the complexities of environmental science and students embarking on this journey will gain a comprehensive understanding of how these interconnected disciplines all interact to create the environment we occupy. Students will take an in-depth look at the function of this planet earth, its atmosphere, composition and structure as well as the inhabitants that occupy it. The class will explore various toxic substances that can affect the delicate balance that results from this complex interconnectivity and understand how just the slightest alteration in one aspect can affect the whole.

LEED Green Associate Exam Prep

This Leadership in Energy and Environmental Design (LEED) Green Associate exam prep course provides a solid background in green building principles and practices in preparation for the LEED Green Associate credentialing exam. Students will learn strategies for securing sustainable sites and building materials, forming efficient water and energy systems, combining utility, comfort and quality, reducing waste, and creating innovative designs.

Going Green

Our Going Green course will teach students simple, budget-friendly ways to help them and their families live a healthier, more planet-friendly lifestyle. With step-by-step instruction, our students will access uncomplicated solutions to help them conserve, reduce, reuse, and recycle, and, thus, minimize impact on the planet. They will discover that even small changes make a difference and that going green is good for our health, the planet, and even our budgets.



PEER SUPPORT



Creating a New Peer Support Team

Creating a new peer support team for your organization or as a resource for your community is a rewarding adventure. Peer support teams providing the support system needed to help individuals who experience trauma and stress in their daily lives.

Becoming a part of a peer support group can allow you to make a difference in the lives of others. In this course, we will walk through the policies and structure of a new peer support team. We will describe the essentials needed to start a team and the community resources available. Lastly, we will interview the leader of a recently formed peer support group that will explain how the team was created and how having the team has impacted the department so far.

Creating Connections

Connections are an important part of peer support. Connections to others give us a support system for dealing with difficult and traumatic situations. In this course, we will discuss the importance of connections and show you how small similarities can build connections between groups of people, describe empathy and differentiate it from sympathy, and allow you to practice empathy by determining the correct empathetic response to a peer's situation. Completing this course will give you knowledge and understanding of how creating connections impacts peer support.

Debriefing

It can be done by a team within the department or office with professionals directly involved in the traumatic or stressful event or it can be done by an outside team trained in debriefing. Debriefing is generally the next step after defusing when the peer supporters identify a need for further support beyond the initial group discussion. This tool gives support to individuals in a team where they can identify with others experiencing the same feelings and thoughts after the traumatic event.

Defusing

Defusing is one of three interventions of critical incident stress management. This tool is used in peer support to touch individuals who have just experienced a traumatic or stressful situation that could lead to a critical incident. Defusing allows peer supporters to come together with those involved in or exposed to the situation and give them a place to speak freely about their initial thoughts and feelings as well as providing information on what to expect in the first 24-48 hours after the situation. In this course, we will define defusing and outline the structure. Through video, we will demonstrate a successful defusing with a group of emergency personnel that all experienced a automobile accident that resulted in a death. Finally, we will discuss some of the benefits of defusing and how it can assist in identifying individuals that need additional support.

History of Peer Support

Peer support is an important system for any professional in a high stress job. Peer support is a system that provides a resource of support from others with similar experiences. In this course, we will discover the history of how peer support started and explore some frightening statistics that show what professionals go through without this valuable system.

Meditation

Meditation is a simple, beneficial technique used in peer support to help combat the effects of experiencing traumatic or stress situations. In this course, we will describe the practice of meditation and discuss allowing the mind to wander to identify mental wellness. We will explore the two parts of meditation: the calmness of mind and the sharpness of mind.

One to One

One to one is an important tool used in peer support. It is one of the interventions to critical incident stress management. In this course, we will explore crisis communication techniques and define one to one and what a peer supporter is, we will discuss verbal vs non-verbal communication, and demonstrate through video the one to one tool in action. We will also describe the SAFER model and important skills relating to suicidal signs and symptoms. This course will provide knowledge in how to leverage this tool to provide the peer support needed to make the right impact in mental health among professionals in high stress environments.

Peer Support 9 Part Training Bundle

Peer support is a vital part of successfully battling the mental health crisis that impacts professionals who experience high stress and traumatic situations. In the past, professionals such as law enforcement officers, fire fighters, and emergency medical personnel were discouraged from expressing any sign of experiencing mental health distress after a traumatic situation. By helping professionals who have experienced traumatic incidents, we can decrease the number of mental health driven deaths and situations including suicides and substance abuse.

The Importance of The Basics

The three main basics everyone needs to live a happy and healthy life are sleep, eat, and fun. In this course, we will discuss the importance of sleep and techniques for improving sleep in those that have experienced a traumatic or stressful situation. We will also explore nutrition and wellness including things to avoid eating after a critical incident. Lastly, we will go through some breathing techniques that help induce a state of calm and relaxation.

Post-Traumatic Stress Disorder

Post-Traumatic Stress Disorder, or PTSD, is a mental health condition that affects thousands of people daily. PTSD can affect anyone who has experienced a traumatic event and symptoms can appear immediately after exposure or sometimes much later. In this course, we will start by taking a look back at the history of post-traumatic stress disorder. Then, we will describe the techniques for preventing PTSD, the tips for identifying signs and symptoms of PTSD, and the treatment options. We will discuss the most common symptoms of PTSD and show you how to recognize these symptoms. Lastly, we will explore the different forms of treatment for PTSD including therapy and medications.



phone a
friend



A photograph of a young boy and a woman, likely a teacher, reading a book together in a library. The boy is on the left, looking down at the book. The woman is on the right, smiling and looking at the book. The background is filled with bookshelves. The text "TEACHER PROFFESIONAL DEVELOPMENT" is overlaid in the center in white, bold, sans-serif font.

TEACHER PROFFESIONAL DEVELOPMENT

Classroom Management Secrets

The Secrets to Classroom Management is designed to guide current and prospective teachers as they create a positive classroom community, with the involvement and cooperation of the students. This course explores the fundamental principles of classroom management and discipline along with discussing ways to involve students in the creation of their learning environment. In this course, we will define classroom management and describe how to understand and prevent student misbehavior. You will learn meaningful communication skills and how to identify diversity within your students. This course will outline how to maintain appropriate student behavior as well as diving into how to handle inappropriate behavior including challenging and violent students.

Bullying in Schools

Over the last three decades, school shootings have become increasing more frequent. Why is this happening? Our Bullying in Schools course discusses the connections between school shootings, bullying, and gender and social demands placed on children in our schools. Bullying has reached disturbing levels across the country and no one is immune. We'll discuss aspects of masculinity, social status, violence against girls, cyber-bullying, gay bashing, and adult bullying. This course introduces you to the effects bullying has on our communities and techniques for creating a caring learning environment for our children.

Teaching Struggling Readers

This course focuses on practical "how-to" instructions to practice while helping students gain a greater understanding of what they are reading. Our Teaching the Struggling Reader course provides strategies for teachers and parents to use to help give their young readers the confidence they need to gain a love of reading!

Creating Safe Classroom Environments

As an educator, you work to make sure your students are in a physically safe classroom environment, but what about socially and emotionally? It is extremely important for students to feel valued, that their social identity and cultures are accepted, and that they are welcomed members of the classroom. Our Creating Safe Classroom Environments course helps educators gain the knowledge for building positive, trustworthy, and challenging curriculum and environments that allow students to flourish. These practices help to empower students to take charge of their own learning and goals.

Using Technology in Your Classroom

Technology and content area curriculum should be partnered in such a way to enhance not just learning for the students, but also increase enthusiasm for the teachers. Student's today have at their fingertips access to a variety of information and communications that did not exist when their teachers were children. Students seamlessly integrate new technologies into their lives in ways that mystify many adults. Our classrooms must capture and keep students attention and focus. Today that means utilizing as much technology throughout each subject every day. Our course promotes the use of technology throughout all curriculum. In our class, students will be introduced to the most powerful instructional tool of today to enhance classroom instruction and push the boundaries to challenge all students to think and learn in meaningful ways.

Fueling Creativity in the Classroom

All teachers want children to fulfill their creative potential, but teachers and other adults often unintentionally stifle creativity. *Fueling Creativity in the Classroom* is designed to help teachers know and understand the skills that children need to thrive in the future: knowing how to learn, passion and curiosity, people skills, and creativity. Teachers need to ensure that every single early childhood setting is a place where ideas can grow and our course will help new and seasoned teachers with their approach in fostering creativity for the students in their classrooms.

SMARTBoard Training

This course is intended to teach educators or business professionals how to use the SMART Board interactive whiteboard. SMART Board is designed to engage students and deliver unique presentations. Our course will allow participants will explore SMART Board software and learn how to create interactive lessons or presentations for the classroom and business world.

Differentiation for the Elementary Classroom

The elementary classroom today, is more diverse, inclusive, and plugged in to technology than ever before and although schools today are changing so rapidly, the power of differentiation remains the same and the need is ever growing! Teachers today are under tremendous pressure to help ensure students meet a set of rigorous, standardized learning topics. Differentiation in the Elementary Classroom will guide teachers with the division of time, resources, and efforts to effectively instruct their students.

Rookie Teacher Survival Guide

New teachers in the world of early childhood education can easily become overwhelmed by lesson plans, behavior management, and children's individual needs. This course provides an overview of proper reflective teaching practices, tools to reflect on lesson plan activities, and suggestions for monitoring and encouraging student achievement. Having the right tools as a new teacher provides valuable insight into the world of early education and its many challenges and rewards!

STEM for Teachers in Grades 4-8

Are you an educator in grades 4-8 who is struggling with STEM concepts and techniques for incorporating them into your classroom? Or are you new in the STEM field? As an educator, our STEM for Teachers in Grades 4-8 course will help you create, select, and adapt quality STEM lesson plans that will energize and help your students grow academically and as individuals. This course covers how to assess students' understanding of concepts and procedures, how to utilize project-based learning styles, and how to focus on your students' creative side so they develop important critical thinking and collaboration skills.



